

Town of Lauderdale-By-The-Sea

December 2011 Monthly Activity Report for the Municipal Services Department

Capital Projects:

1. **Flamingo Drive Drainage** – coordinate Plaza East Condo approval of funding agreement with the Town.
2. **Imperial Drive traffic choker** – Flynn Engineering completed the design; sent it to Broward County Traffic Engineering.
3. **Neighborhood Street Lighting** – surveyed lighting in Silver Shores (north) neighborhood, reported lights that were not functioning to FP&L, asked FP&L for estimates for adding lights to existing street side poles (in progress).
4. **Street Pavement Condition Study** – coordinated the study with Mathews Consulting. Study has been completed and reported to Town Commission.

Work Order Summary (Approximate December hours)

1. Building Maintenance and Repair:	183
2. Grounds Maintenance and Repair:	463
3. Recreation Areas Maintenance:	178
4. Street Maintenance and Repair:	52
5. Support of the Parking System:	41

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Public Works Division

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. December projects included:

1. Completed remodeling of the Fire Station by painting interior walls and waxing the floors.
2. Hung remaining holiday decorations and lights Downtown.
3. Repaired showers at Datura Portal.
4. Swept downtown streets and parking lots.
5. Cleaned and re-filled fountain at Freidt Park.
6. Cleaned beach ends Townwide.
7. Performed irrigation repairs Townwide.
8. Replaced broken sewer lid at Cosair.
9. Checked storm drains for debris, sinkholes and leaks Townwide.
10. Performed asphalt repairs to potholes on Bougainvillea Drive.
11. Performed sewer inspection on Codrington consisting of locating sewer cleanouts and measuring the distance of the cleanouts.
12. Core drilled concrete and installed meter poles, sleeves and yolks on Commercial Blvd.
13. Removed sand, road rock, asphalt, toilet and sink discarded by contractor working on the Public Safety Complex.

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Community Standards Division

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. December work included:

1. Installed rain shields on drains Townwide.
2. Cleaned and maintained all beach portals Town-wide on a daily basis.
3. Cleaned and organizes closets inside Jarvis Hall.
4. Pulled weeds and cleaned medians Townwide.
5. Trimmed bushes, raked and cleaned up at Municipal Park and all beach portals
6. Put down mulch at Town Hall Complex