

Town of Lauderdale-By-The-Sea

March 2011 Monthly Activity Report for the Municipal Services Department

<u>CITIZEN REQUEST FOR SERVICES</u>	<u>MARCH 2011</u>
Received	18
Previous Pending	0
Total	18
Closed	18
Pending	0

The Citizen Requests for Services in March consisted of the replacement of a cracked sewer cover on A1A, cleaning of clogged drains on Bougainvillea Drive due to heavy rainfall, the removal of a tree blown over by heavy winds on Commercial Blvd, the repair of a broken chain on swing at the Municipal Park, the replacement of faded speed limit signs at El Mar Drive and the repair of a bench with bad arm in Anglin Square.

<u>STAFF REQUEST FOR SERVICES</u>	<u>MARCH 2011</u>
Received	9
Previous Pending	0
Total	9
Closed	9
Pending	0

Staff Requests for service in March consisted of repairing the ladies room toilet at the Public Safety Complex, adjusting the closing arm of Development Services front door, resetting of clocks in Town buildings for daylight savings, cleaning of furniture in Town Hall lobby and moving boxes from the Town Clerk's office to the Public Safety Complex.

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Work Order Summary (Approximate March hours)

1.	Building Maintenance and Repair:	203
2.	Vehicle Maintenance:	10
3.	Grounds Maintenance and Repair:	485
4.	Recreation Areas Maintenance:	337
5.	Street Maintenance and Repair:	160
6.	Support of the Parking System:	64

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Public Works Division

The Public Works Division is responsible for the repair and maintenance of Town streets, buildings, lighting, drains, signs and portals. March projects included:

1. Asphalt repairs Townwide
2. Installation of bike racks on El Prado
3. Replaced Turtle Lights at Commercial Pavilion
4. Dug, framed and poured slab for trash receptacles
5. Mounted shell statues on El Prado
6. Collected coins from meters Townwide
7. Replaced broken sprinkler heads, ran new pipes and flushed lines on El Mar Drive, Washingtonia Ave and Seagrape Pump Station
8. Pressure washed and cleaned all beach ends
9. Torched down thermoplastic handicap spots and parking lot numbers on Commercial Blvd
10. Worked on shower valves at Beach Ends
11. Installed spring banners on north end of A1A
12. Parking lot striping on El Mar Drive
13. Removed old brick pavers, added sand and re-installed new pavers on Seagrape Drive
14. Performed drain inspections Townwide
15. Painted u-channel posts on Beach Ends
16. Installed storm grate on West Tradewinds Ave
17. Checked and cleared drains Townwide due to heavy rainfall
18. Added new wood and paint to bus benches on A1A
19. Pressure washed, removed graffiti, replaced basketball nets and repaired swings at the Municipal Park
20. Installed STOP signs on Bougainvillea
21. Changed all timers for daylight savings in Town buildings
22. Relocated beach sign at Fountainhead
23. Cut, painted and installed bollards for pay meters Townwide
24. Installed bumper blocks and replaced meter covers in A1A lot
25. Added benches, moved tables and trash receptacles on Washingtonia Ave
26. Repaired toilet and checked light bulbs at Public Safety Complex

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Community Standards Division

The Community Standards Division performs daily work that consists of grounds maintenance, landscaping and janitorial maintenance of five Town buildings and facilities. March work included:

1. Added new potted plants at Townhall and Jarvis Hall
2. Fertilized grass Townwide
3. Repaired sprinklers Townwide
4. Took out planter boxes on El Mar Drive and installed new plants in medians on El Mar (This work will continue next month)
5. Put down new sod in Commercial median
6. Removed Blown over tree on Commercial Blvd due to heavy winds
7. Water and fertilize grass in El Mar medians that was in poor condition to retain its appearance